

# Alumni Portal Instructions

## Welcome to the Tribe!

One of our program's extraordinary gifts is the overwhelming compassion and generosity that our graduates share with the world. With graduates from around the world, we can't have a "reunion," but we can still offer an exclusive site where you can stay connected with your classmates, meet other like-minded professionals, and use our materials library. The Portal includes a Graduate Directory for facilitated networking, regular industry updates, continuing education opportunities, photo gallery, mentor coaching information, and quick access to valuable documents and resources, such as:

- Research reports and white papers
- Assessments with sample reports (feel free to upload any that you recommend or are certified in)
- "Buddy Coaching." Sign up so that a peer needing additional hours, or wanting to trade coaching, can connect with you

## How To Join

- **Go** to: <https://www.coachacademyinternational.com/alumni-registration>.
- **Use** this unique password: **1emAgReatCOeCH** ("I am a great coach")
- **Complete** the registration form and submit.
- **Wait** for a "you are approved" email (this may take up to a day).

## How To Access

- **Go** to any Coach Academy webpage and select "Alumni Login" (top right corner).
- **Use** your personal information you chose when you registered.

## After You Join, You Can

- **Manage** your personal information
- **Access** the Resource Repository
- **Connect** in the Alumni Directory
- **Sign up** for Continuing Education
- **Participate** in the Budget Coaching Program
- **Use** your Coach Academy Seal
- **Enjoy** the Photo Gallery