# Leveraging Your Individual Assessor Sessions

As part of the Advanced Program, you will have three individual sessions with ICF Trained PCC Assessors. The hours you spend completing your recording, listening and evaluating it yourself, along with the time you spend with your Certified Assessor Coaches are all included in your Coach Specific Training hours.

I strongly believe having this detailed evaluation and personal feedback sessions will be a major factor in helping you create a successful recording for your credential application. There will be several Assessors engaged to observe live coaching during the week of training and to complete full assessments of your recordings. You may want to book all your sessions with the same Assessor Coach in order to take advantage of observed trends and for consistency. On the other hand, you may want to book your sessions different assessors in order to capitalize on the diversity of perspectives and experiences. This decision is completely up to you.

As a reminder, you do NOT need to go through the full “agreement” introduction with your client (e.g., what coaching is, difference compared to therapy, confidentiality, etc.). Also you are no longer required to confirm the client’s acknowledgement that you have their permission to record the session. You are required to have their permission in writing, so this is unnecessarily redundant.

Here are the requirements for these sessions.

* Your recording should be approximately 30 – 45 minutes long, all in one part (not multiple files). It must be less than 95 MB. Please ensure that the file permissions are set to "anyone with the link can access."
* You must also **submit a verbatim transcript** of the session **with timestamps** and first names of each speaker.
* In advance of your feedback session, YOU must listen to your recording and make notes about what you believe you did well and what areas you believe you can improve.
* Submit your recording and transcript to your Assessor Coach a minimum of 5 days prior to your session.
* Have your personal evaluation notes and transcript available during your session.

The Assessor Coach will complete a written evaluation consistent with ICF credentialing requirements. The ICF PCC Marker Evaluation LONG form is available on the Student Materials Webpage. Both you and Positive Coaching will receive a copy of the evaluation.

If the recording you review with your Assessor Coach is the one you would like to submit for the formal Performance Evaluation, please list that coach as the FIRST Mentor Coach on your Level 2 Completion Confirmation form. This will help us assign your recording to a different assessor for the final evaluation.